

# Project Management – Getting it Started

(ONE DAY)



Minerva Learning

You have a great idea!

How do you get the buy in from management?

What do they need to know?

How do I show that this project will be better than the others being considered?

Projects are a part of everyday life. Completing a project successfully starts with getting it right at the beginning. Using the right tools and understanding the project management process will get you the support you need to launch a winning project.

## How You Will Benefit:

- Know and understand project management
- Be able to create relevant, achievable goals
- Be able to create a solid project proposal
- Is this the best solution, now? Determine the best project

## What You Will Cover:

- Understand what is meant by a project
- Understand what project management means
- Identify benefits of projects
- Identify the phases of a project's life cycle
- Enhance your ability to sell ideas and make presentations
- Prioritize projects
- Begin conceptualizing your project, including goals and vision statements
- Use a target chart and other planning tools
- Complete a Project Charter

## What is Included:

Instruction by a certified Project Manager (PMP)

Small, interactive class with group discussion

Specialised manual

Personalised certificate on completion

Refreshments throughout the day, including lunch

Minerva Learning is an NZTE Capability Scheme provider. You may be eligible for up to 50% off the value of the course. Contact us to find out if you are eligible!

Booking 5 or more people, contact us to receive a bulk purchase advantage.

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